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Instructions Manual for GTU e-Assessment Evaluation Application

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<u>Instructions Manual for Evaluation Application</u>

URL to download Evaluator Exe/Application: <www.gtu.edu.in>

System Requirements

- PC with Windows OS 8 or above
- .Net framework version 4.6 or above
  (Install from https://dotnet.microsoft.com/en-us/download/dotnet-framework)
- Adobe reader
  (Install from https://get.adobe.com/reader/)

How to Setup and Install

- Step1: Download the evaluation application from the URL given
- Step2: Double click GTUEvalSetup.exe to start the setup
- Step3: Follow the instructions shown on the screen
- Step4: Once the setup or installation is successful, it creates evaluation shortcut on the desktop/programs in start menu
- Step5: Click on the shortcut to launch evaluation application

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Launch the GTU e-Assessment Evaluation Application

Launch the application by clicking on the **GTU e-Assessment** icon created on the desktop to start evaluation application.

The following screen will be displayed to Login. Use the User ID, Password provided to login.
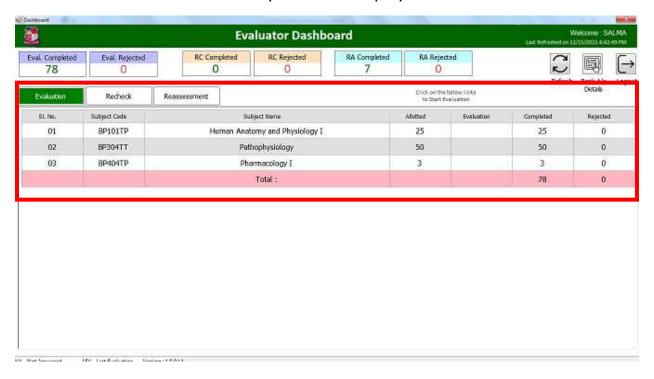
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Click on Send OTP, you will get OTP to your mobile number, enter the OTP and click on Login.

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Once the credentials are verified you will be displayed the Evaluation Dashboard.

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Click on the Bank A/c Details icon to submit your Bank Details, before your start evaluation.

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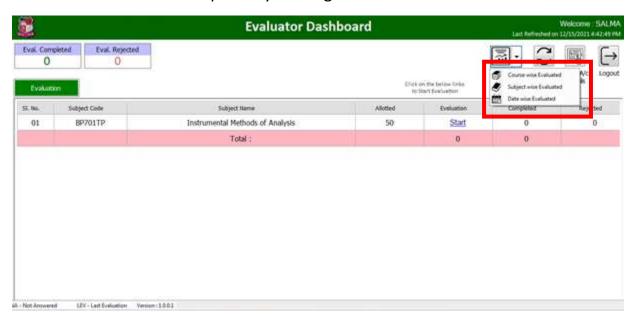## "INTERNATIONAL INNOVATIVE UNIVERSITY"

Bank A/c Details

Note : Evaluator Bank A/c No. details are mandatory.
Once details are filled, no changes are allowed.

Evaluator Name | SALMA

A/c No. | 11111111111111111111

Retype A/c No. | ********************

IFSC Code | SBIN0008022 | **Verify**

Bank Details | STATE BANK OF INDIA

Please check
before
Update.

Close

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You can view evaluated reports by clicking on the icon shown here.

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Evaluation - Main Assessment

Click on the Start link to start evaluation of Main Assessment.
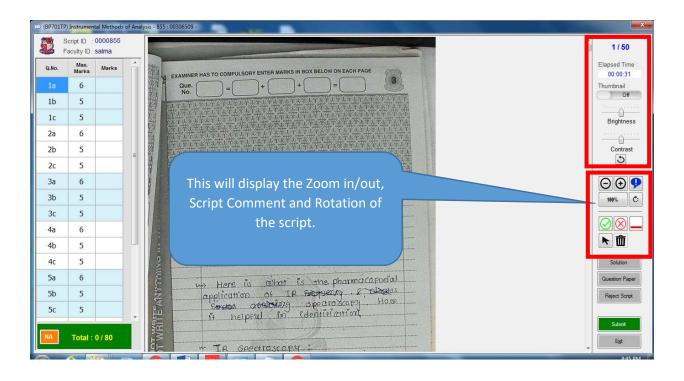
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Script will be loaded for evaluation.

This will display the elapsed time, the script number you are evaluating, Thumbnail On/Off, Brightness and Contrast options.

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This will display the Zoom in/out, Script Comment and Rotation of the script.

Use annotations like tick, cross(x), underline to mark on the script as shown below.

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Use select option (arrow mark) to select the annotation, and delete icon to delete the annotation.

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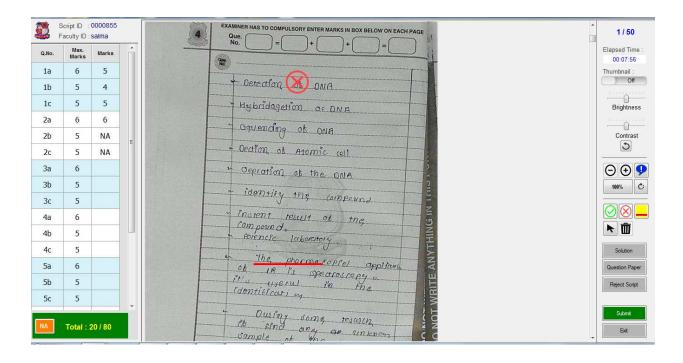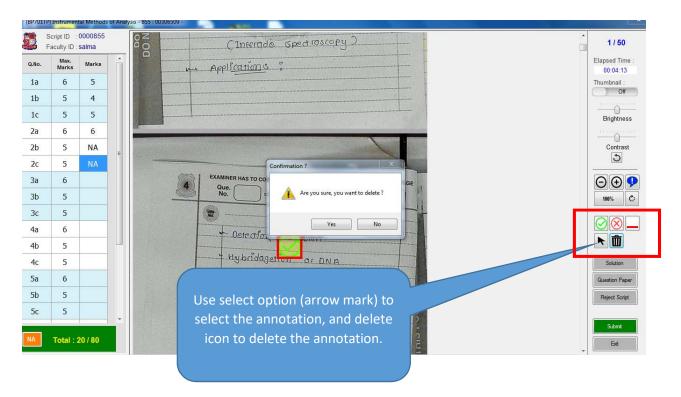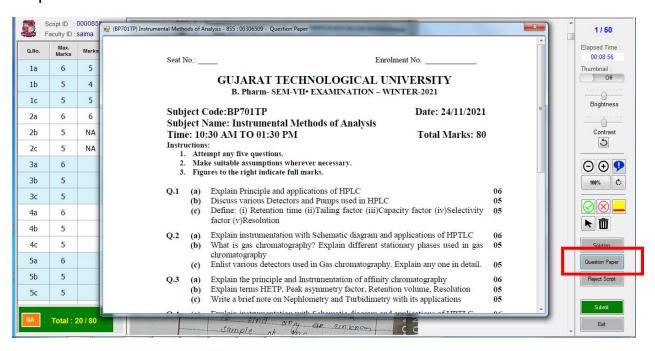### "INTERNATIONAL INNOVATIVE UNIVERSITY"

Enter the marks for the respective questions. Select the marks entry field of the respective question and click on NA (Not Answered) for the questions not attempted by the student.
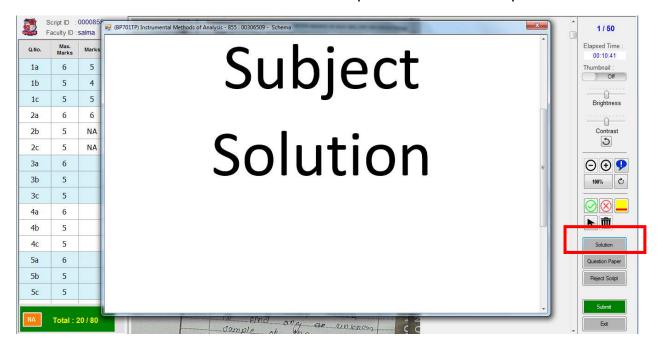
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Click on the Question Paper button to view the Question paper provided for the script.

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Click on Solution button to view the solution provided for the script.

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Select Reject Script button to reject the script by selecting aprropriate reason as shown below.

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Write the comments/Select the reason for rejecting the script.

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Marks/NA should be awarded for all the questions before submitting the script.

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If the marks awarded exceeds Max. Marks, you will be notified.

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You should view all the pages and atleast one annotation should be provided in the script to submit.

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Here you can verify the marks awarded and confirm it before final submission.

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Q.No.	Max. Marks	Marks
3a	6	2
3b	5	2
3c	5	2
4a	6	2
4b	5	2
4c	5	2
5a	6	2
5b	5	2
5c	5	2
6a	6	NA
6b	5	NA
6c	5	5
7a	6	NA
7b	5	5
7c	5	5

Script ID : 0000857
Faculty ID : salma

NA **Total : 34 / 80**

End o

Success

Script Submitted Successfully

OK

1 / 50

Elapsed Time :
00:05:48

Thumbnail : Off

Brightness

Contrast

100%

Solution

Question Paper

Reject Script

Submit

Exit

After successfully submitting the script you have to select "Yes" to get the next script for evaluation.

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Re-check, Reassessment & Re-Reassessment

Evaluator will get the scripts for Recheck, Reassessment and Re-Reassessment scripts to be evaluated. Click on the buttons to check the scripts to be evaluated in Recheck/Reassessment.

----- **END** -----